



DISTRICT DIRECTOR VOLUNTEER JOB DESCRIPTION

The District Director is an appointed national officer serving as a mentor and advisor to a set of chapters within their specific district. He is appointed by and responsible to the Chief Executive Officer or Headquarters Staff Designate. The chapters of Sigma Tau Gamma are organized into five separate regions. Each region is comprised of two to three districts. Each region is led by an appointed Regional Vice President, who serves as the chief volunteer liaison for their specific region. The District Directors will serve as the main point of contact with the chapter presidents and alumni advisors for the chapters within their district, and report to the Regional Vice President.

Qualifications

- An Alumni Member of the Fraternity in good standing
- Graduate of an accredited college or university with a bachelor's degree
- Access to regular communication by email, social media, and telephone
- Competency in written, verbal, organizational and interpersonal skills
- Knowledge of Fraternity governance, policies, rituals, risk management expectations, and programs
- Agree to uphold the Constitution, Laws and Policies of Sigma Tau Gamma Fraternity

Expectations

- Establish, build, and maintain relationships with fellow regional officers and region chapters to enhance and sustain the fraternal objectives of Sigma Tau Gamma as set by the Chief Executive Officer and further defined by the Organization's Strategic Plan, Constitution, Laws, and Policies
- Maintain Knowledge of current Fraternity policies and programs
- Recruit, train and supervise chapter advisors to serve district chapters
- Communicate Fraternity Policy to chapter advisors, chapter officers, and members
- Assist in educating chapter advisors and officers about the Chapter Management Program, McCune Metrics Awards Program, and the Path of Principles Program
- Commit three to five hours weekly to interact with district chapter presidents through phone or email conversations
- Participate in semimonthly conference calls with the Regional Vice President and other District Directors to discuss chapter developments and needs
- Visit each district chapter as needed to reinforce the Goals and Values of Sigma Tau Gamma
- Monitor, evaluate, and report the condition of district chapters to the Regional Vice President and Headquarters Staff when time sensitive
- Attend the annual Earl A. Webb Academy of Principled Leaders and annual summer conference (i.e. Grand Chapter or Strategic Leadership Conference)
- Communicate ideas, issues, and state of affairs to your Regional Vice President
- Participate in meetings, committees, and projects with your fellow District Directors as needed or requested
- Encourage alumni members to participate in the Fraternity as chapter advisors, alumni association officers and District Directors