

# Regional Philanthropy and Service Director

## Position Description

The Regional Philanthropy/Service Director serves as the chief philanthropy/service resource in one of Sig Tau's five regions.

**Term:** 1 year beginning at national conference, renewable indefinitely



Appointed by Executive Vice President of Sigma Tau Gamma Fraternity

Reports to Philanthropy/Service Committee Chairman

### The Regional Philanthropy/Service Director will:

- Understand the Strategic Plan, McCune Metrics and chapter standards as they relate to Philanthropy/Service.
- Understand the Fraternity's Philanthropy/Service program, and be able to effectively communicate the program with chapter members:
  - Each member is expected to annually participate with a minimum of two hours in the Fraternity's national philanthropy (Special Olympics).
  - Annually conduct a chapter philanthropy to support a local charity.
  - Annually participate in an event/project with another campus fraternity/sorority.
- Communicate with the Philanthropy/Service chair for each chapter in the region at least once per semester.
- Serve as a resource for chapter philanthropy/service chairs in planning philanthropy/service events.
- Ensuring that each chapter's philanthropy/service chair reviews the "best practice" documents to guide them in planning for fundraising/volunteer opportunities with Special Olympics.
- Be familiar with the semiannual reporting of service hours/dollars raised, and remind chapter officers to submit the report in a timely manner.
- Attend Regional Conclave for designated region to build relationships with chapters and present on best practices/ideas for fundraising and volunteering

### Performance metrics:

1. Regional Director is familiar with Sig Tau's 3-point Philanthropy/Service Program
2. Regional Director is familiar with Philanthropy and Service Committee and Special Olympics State Officers in his/her region
3. Regional Director provides and reports telephone coaching to each chapter at least once each semester
4. Regional Director attends regional conclave and national meeting annually

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**Apply today!**

Email Joy Helsel ([helsel@calu.edu](mailto:helsel@calu.edu)) or Pat Gotham ([patrick.gotham@uconn.edu](mailto:patrick.gotham@uconn.edu)) for more information.